



2010 YARMOUTH CLAM FESTIVAL CRAFT SHOW APPLICATION



JULY 16TH, 17TH, 18TH
On the North Yarmouth Academy Lawns

Thank you for your interest in the Yarmouth Clam Festival. Each application will go through a jury process regardless of whether or not the applicant has been in the show before. Previous participation does not guarantee acceptance. Please respect the group of volunteers who make up the Craft Show Committee as the *JURY'S DECISION IS FINAL*.

- **Hours of operation:** The 2010 Clam Festival will run until 10:00pm on Friday and Saturday nights. The Festival closes at 5:00pm on Sunday. All Craft Booths must be open Friday and Saturday from 10am-9:00pm and Sunday from 10am-5pm. Please provide your own tent and extension cords; *There is no internet access.*
- **Samples :** Crafters are responsible for including return postage with your application. If dropping off your application, arrangements must be made to pick up your samples during normal Chamber business hours (9am-3pm) before June 1, 2010.
We will not be able to return samples during Festival weekend.

No telephone calls please. If you have any questions, you are welcome to write, email or fax to:
Yarmouth Chamber of Commerce, 162 Main Street, Yarmouth, ME 04096
Fax: 207-846-5419; Email: craftshow@clamfestival.com.

For the 3rd year, your craft booth fee includes liability insurance that covers all Clam Festival craft vendors (*you do not need to provide a certificate of insurance*). This policy provides coverage in case of injury to a *Festival attendee* and will be active from the point of set-up to break-down at the Festival. (NOTE: this policy does NOT cover injury to the craft vendor, nor damage or loss of any product or materials).

GENERAL INFORMATION:

Set-up begins on Thursday, July 15th between NOON and 4:00pm.

All exhibitors must be **open by 10am Friday** or his/her space will not be held.

You must provide your own Craft tent or booth.

Please be prepared for inclement weather as the Festival continues rain or shine.

FEES: Non-refundable \$25.00 registration fee. ***This must be paid by separate check from Booth Space Fee.***

Application deadline is Friday, March 5th. Post-deadline applications will be placed on our waiting list.

REFUNDS: There will be no refunds after Monday, May 10th, 2010.

CHECKS: Make all checks payable to *Yarmouth Chamber of Commerce* and mail to:
YCOC Attention: Craft Show, 162 Main Street, Yarmouth, ME 04096.

The **Booth Space Fee** schedule is as follows:

\$475 for a 10'x10' Main Street premium or Corner premium

\$450 for a 15'x15' Large space

\$450 for a premium, 10'x10' space

\$425 for a corner, non-premium, 10'x10' space

\$400 for a 10'x10' standard space

Please see attached lay-out map for booth spaces. The key on that page will help you to understand the location of premium spaces, larger spaces and corner spots. The fee for all booths includes limited electricity: 400 watts will be provided for each booth set-up area. You need to supply your own cords.

PLEASE KEEP THIS PAGE FOR REFERENCE

RESPONSIBILITY AND SECURITY: Officers will be on duty all night, beginning Thursday, July 15th. Exhibitors must firmly cover their display in case of wind or rain. By acceptance of this agreement, the exhibitor expressly releases the Yarmouth Chamber of Commerce and the Yarmouth Clam Festival and its representatives from all liabilities for any damages, injury or loss to any person or goods from any cause.

PARKING: Parking and unloading services are included in the Booth Fee. Crafters planning to park and or camp overnight must pay an additional fee of \$25.00. We will request this payment with our acceptance letter. **Crafters camping overnight do so only under the supervision and direction of North Yarmouth Academy staff** and must comply with their requests at all times.

RULES:

- **ALL ITEMS DISPLAYED AND SOLD MUST BE HANDCRAFTED BY THE EXHIBITOR AND BE OF FIRST QUALITY** ----Only juried items may be sold.
- No exhibitor may use the CLAM FESTIVAL name or LOGO without the prior written approval of the Clam Festival Steering Committee.
- Exhibitors will not be allowed to nail, screw or otherwise attach anything to columns, trees, doors etc.
- All display tables must be covered to the ground on all sides.
- All trash must be placed in the nearest trash container.
- No alcoholic beverages or drugs will be permitted.
- All exhibitors must be open at all times stated above.
- **DOGS are prohibited** except as part of an approved display within the craft booth.
- No refund will be given to exhibitors requesting to leave early.
- **THE FESTIVAL COMMITTEE RESERVES THE RIGHT TO REMOVE ANYONE NOT COMPLYING WITH THE RULES.**

PARTICIPATION: Applications will be juried in March. All applicants will receive written determinations by May 1st. Each craft category will be limited in number. A committee will evaluate all applications based on the photos or samples of the work submitted. **Please include one photograph of your BOOTH DISPLAY, labeled with your name, which we will keep.** Please write a brief description explaining the process, technique and materials used in creating your product. Providing samples will give the jury committee the best understanding of your product. Please provide return postage for your samples if you wish them to be returned. No crafter will be allowed in the show without advance acceptance and confirmation. Once accepted, every effort will be made to give the exhibitor one of the spaces requested. If your booth requires a corner set-up or certain size or location needs, be sure to indicate that on your application. **All decisions are final.**

NO APPLICATION WILL BE CONSIDERED UNLESS COMPLETE. Please use checklist below:

____ 1. **Application Form** Maine Tax ID will be required before you will be able to set up your booth at the Festival. *You must obtain a sales tax identification number*, also known as a seller's certificate, from the State of Maine. To obtain the appropriate forms you may visit the *Maine Revenue Services Website*: <http://www.mainesbdc.org/faq.cfm> or you can call 207-624-9693.

____ 2. **Photos and Samples** of the crafts to be sold at the Festival.

Photos will be returned only if a stamped, self-addressed envelope is enclosed.

Samples will be returned to you ONLY if you include sufficient postage & packaging to cover the mailing cost. You may also call the Chamber to arrange a time to pick them up during Chamber business hours before the Festival. We are unable to return samples during the Clam Festival Week end. Any samples unclaimed after Dec. 1, 2010 will become the property of YCOC.

____ 3. **PHOTO** of your **BOOTH DISPLAY**, labeled with your company name, for us to keep.

____ 4. **Hold Harmless Agreement**

____ 5. Non-refundable **\$25.00 Registration Fee** (separate check)

____ 6. **Booth Fee** for desired booth space (Your check will be returned to you if you are not accepted.)
We will not cash any checks prior to April 1st 2010.

No buy sell vendors please. We look forward to receiving your applications!



**2010 YARMOUTH CLAM FESTIVAL
CRAFT SHOW
HOLD HARMLESS AGREEMENT**



NAME _____

ADDRESS _____

COMPANY NAME _____ Phone # _____

By executing this agreement, the undersigned agree(s) for himself, herself, itself and its/their successors, heirs and assigns that participation in the Yarmouth Clam Festival, as described herein, shall be at the risk of the undersigned, and that the undersigned hereby releases and forever discharges and expressly agrees to indemnify and hold harmless the YARMOUTH CHAMBER OF COMMERCE, the YARMOUTH CLAM FESTIVAL, THE TOWN OF YARMOUTH, and the officers, directors, employees, agents and members of either organization, together with their successors and assigns of and from all debts, demands, actions, causes of action, suits, dues, sum and sums of money, accounts, reckonings, bonds, specialties, covenants, contracts, controversies, agreements, promises, doings, omissions, variances, extents, execution and liabilities whatsoever including, without limiting the generality of the foregoing, claims for contribution, exoneration or indemnity, or any other thing whatsoever which might arise from the undersigned participation in the Yarmouth Clam Festival.

The undersigned acknowledges that he/she has read and understood the foregoing, and that he/she has been advised to consult with an attorney if he/she has any questions and further acknowledges that he/she must abide by all the RULES of the Yarmouth Clam Festival Craft Show. The RULES are as follows:

RULES:

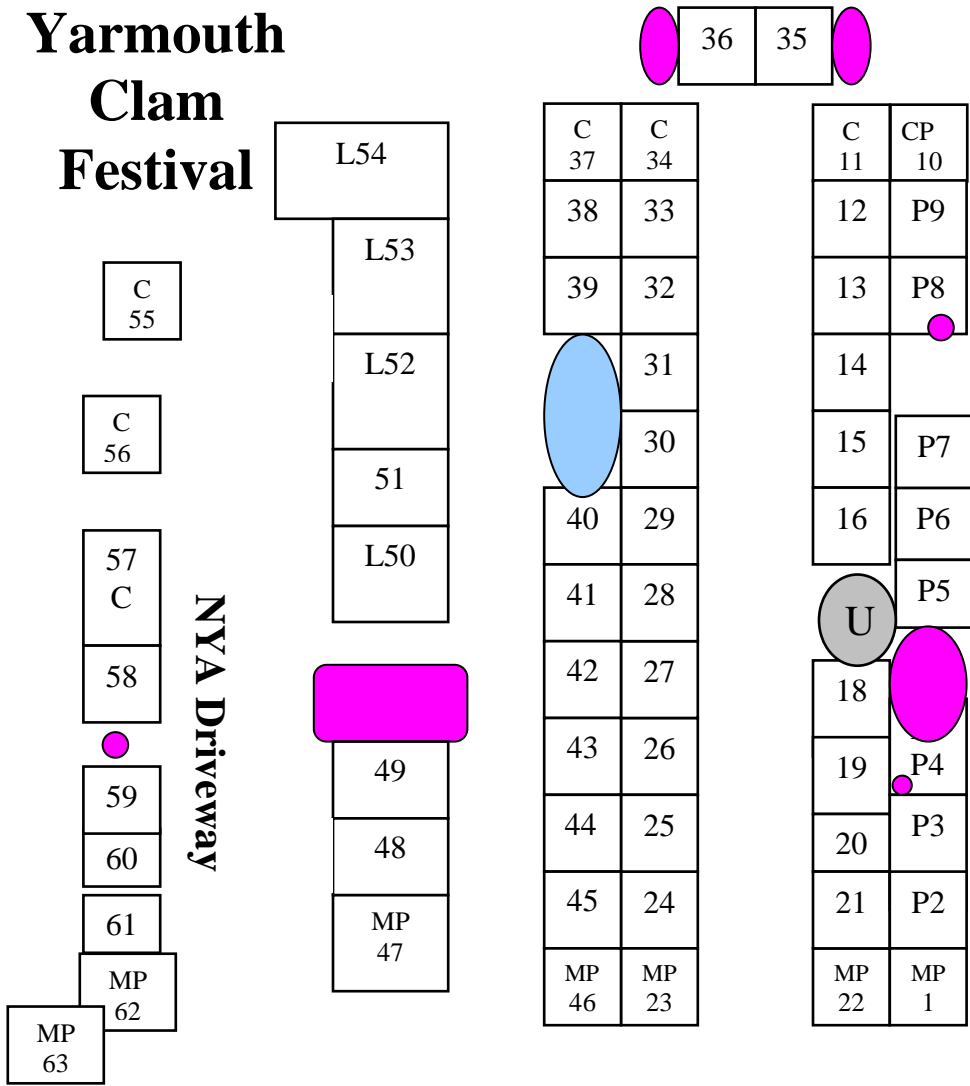
- **ALL ITEMS DISPLAYED AND SOLD MUST BE HANDCRAFTED BY THE EXHIBITOR AND FIRST QUALITY.**
- No exhibitor may use the CLAM FESTIVAL OR THE FESTIVAL LOGO without the prior approval of the Clam Festival Steering Committee.
- Exhibitors will not be allowed to nail, screw or attach anything to columns, trees, doors, etc.
- All display tables are to be covered to the ground on all sides.
- All trash must be placed in the nearest trash container.
- No alcoholic beverages or drugs will be permitted.
- DOGS are prohibited except as part of an approved display within the craft booth.
- All exhibitors must be open Friday and Saturday 10am to 9pm, Sunday 10am to 5:00pm.
- No refund will be given to exhibitors requesting to leave early.
- The Festival committee reserves the right to remove anyone not complying with the rules.

Signature _____

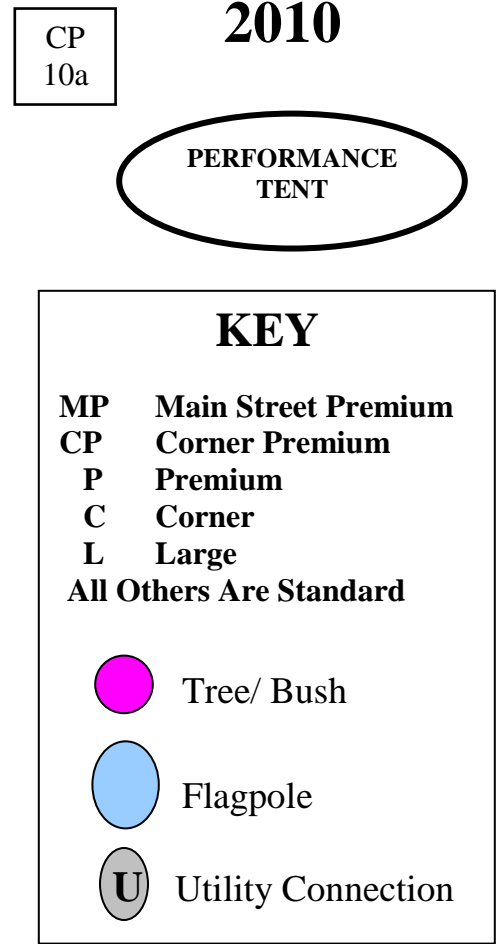
Date _____

Print Name: _____

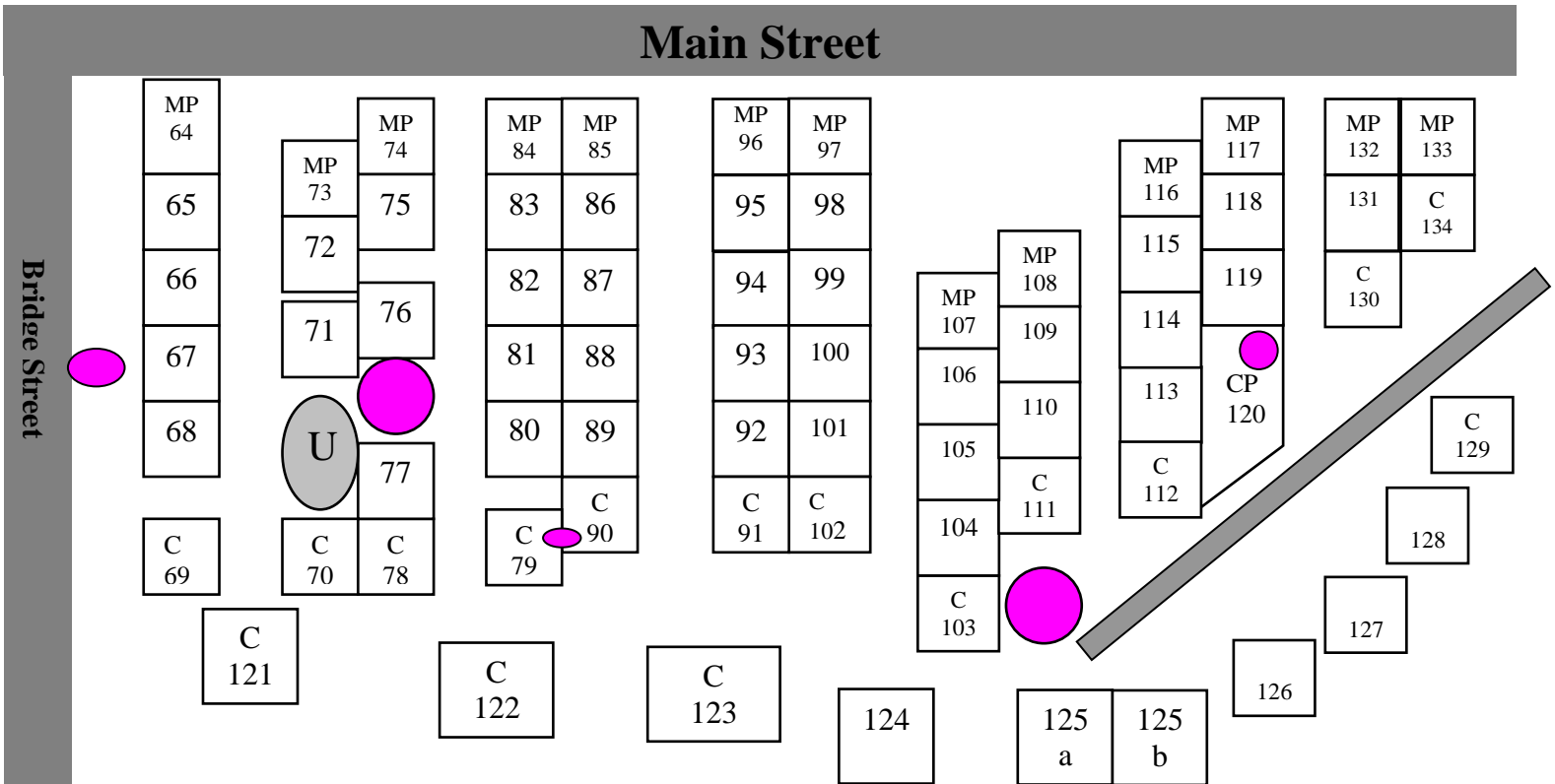
Yarmouth Clam Festival



Craft Show Map 2010



Main Street



Please note that this map is approximate and any changes to North Yarmouth Academy lawn could result in minor changes to this map. All spaces are at least 10'x10' even if some appear smaller than others on this map.